



**5/2025. Rector and President-CEO Directive**

**John von NEUMANN UNIVERSITY**

**FEES PAYABLE AT THE LIBRARY AND  
INFORMATION CENTER**

**EFFECTIVE:  
UNTIL REVOKED**

## Preamble

John von Neumann University (hereinafter referred to as the University) – acting as rector and president-chief executive officer, pursuant to Section 81(1)(c) of Act CCIV of 2011 on National Higher Education (hereinafter referred to as Nftv.) and acting within its powers, with regard to the Library and Information Center Library Use Regulations of John von Neumann University (hereinafter referred to as the Library Regulations), hereby establishes the following fees for the services provided by the John von Neumann University Library and Information Center:

### 1. § Regulation of fees payable at the John von Neumann University Library and Information Center

- (1) Fees payable for individual services, including VAT:
- a) **Registration fee:** HUF 3,000/year
  - b) **Late fee:** HUF 20/day/document
  - c) **Reader card replacement fee:** HUF 500/item
  - d) **Photocopying, printing:**
    - i. **Black and white:**
      - A/4: HUF 40/page
      - A/3: HUF 80/page
    - ii. **Color**
      - A/4: HUF 150/page
      - A/3: HUF 300/page
  - e) **Scanning:** A/4 and A/3: 20 HUF/page
  - f) **Replacement fee for lost or damaged documents** (in accordance with Joint Decree 3/1975. (VIII. 17.) KM–PM on the issuance of regulations concerning the inspection/inventory of library holdings and the removal of items from the holdings):
    - i. **In the case of printed documents:**
      - if the user is able to replace the original copy with a document of equivalent value
        - document replacing the original copy of equivalent value
        - library accessories fee: 500 HUF/item  
(book card, book corner, reader card, security devices, storage labels)
      - if the user is unable to replace the original copy with a document of equivalent value
        - photocopying fee (number of pages recorded in the bibliographic record x photocopying unit price)
        - binding fee: 2,000 HUF/item
        - library accessory fee: 500 HUF/item
    - ii. **In the case of audiovisual documents**
      - if the AV document is an independent work: collection value
      - if the AV document is an appendix to a printed work: 1,000 HUF/item
    - iii. **In the case of CD-ROM and DVD appendices**: 2,000 HUF/item
  - g) **Interlibrary borrowing fee**

The invoice sent by the sending library and HUF 2,000 per book (return postage).  
Except as provided in Section 10 (10) of the Library Use Regulations.
  - h) **Replacement fee for lost keys to safety deposit boxes:**
    - i. Key replacement fee: 2,000 HUF/key

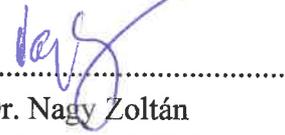
## 2. § Final provisions

- (1) This instruction shall enter into force on September 8, 2025.
- (2) This instruction shall apply to all persons and organizations using the services of the John von Neumann University Library and Information Center.
- (3) Upon entry into force of this instruction, Rector and President-CEO Instruction 7/2024 on fees payable at the John von Neumann University Library and Information Center shall be repealed.

Kecskemét, 28 August, 2025



Dr. habil. Fülöp Tamás Ferenc  
Rector



Dr. Nagy Zoltán  
President and CEO



28. 8. 2025